July 25, 2018

TO: All Principals

FROM: MaryAnn May, Ph.D., Chief Fire Official
       Office of the Chief Fire Official

VIA: Leo Bobadilla, Chief Facilities Officer
     Office of the Chief of Facilities

   Valerie S. Wanza, Ph.D.
   Chief School Performance & Accountability Officer

SUBJECT: MICROWAVES

In an effort to reduce nuisance fire alarms, unneeded fire department responses and lost learning time in the classrooms, I am reminding you of the following Fire Safety procedure:

Microwaves are only to be placed and used in the following locations:

- Kitchen
- Culinary Arts classrooms
- Home Economics classrooms
- Science Prep areas
- ESE classrooms
- Employee break rooms
- Administrative areas

All other microwaves in regular classrooms and closets are to be removed immediately. Please make sure you check all your classrooms prior to the start of school as this will be strictly enforced.

If you need more “Stop when you Pop” posters, please let me know. It takes all of us working together to prevent nuisance fire alarms, and to provide a safe learning environment for our students.

Should you have questions or concerns, please e-mail me at maryann.may@browardschools.com or call my office at 754-321-4817.

MAM:ldc